

# SWANNINGTON WITH ALDERFORD AND LITTLE WITCHINGHAM PARISH COUNCIL

## Minutes of the Parish Council Meeting held at St Margaret's Church, Swannington on Thursday 7<sup>th</sup> April 2016 at 7.30pm.

**Present:**

Tim Prail (Chair)	Helen Mutimer	Ed Jones
Trevor Nelson	Malcolm Rust	
Steve Williams	Steve Griggs	Hazel Nelson (minutes)

1. **Apologies.** PCSO Stephen Bridges
  
2. **Declarations of Interest.** None
  
3. **Minutes of the meeting held on 4<sup>th</sup> February 2016** It was resolved to approve the minutes as a true and accurate record.
  
4. **Matters Arising** As attached Doc A
  - Item 4 – Play area lease:-
    - i. arrange meeting with Peter Buxton **Action EJ**
    - ii. quote from “Birketts” received; seek other quotes **Action SG/TN**
      - “Hedge” still not re-sited; email Highways **Action TP**
      - Bus shelter ongoing; HN to remind Rob Maskell **Action SG**
      - Value of assets still to complete **Action TN/TP**
      - SG and SW to discuss where volunteers could help with clearing paths. Ex-offenders are available for community service and could possibly also aid path clearance.
      - CIL and “new Homes Bonus” - ongoing **Action MR**
      - Tree – see item 10
      - Grit bin filled
  - Item 5 – Letter written; to be sent soon
    - Boardwalk – ongoing **Action SW**
    - Reply sent to parishioner
  - Item 8 – Shooting times -District Council has requested further information from applicant
  - Item 9 –Grass cutting -see item 6d
  - Item 12- Grass triangle –see item 7
    - explanation of village sign ongoing **Action SG**
  
5. **Commons** - Report attached
  
6. **Finance** - Accounts attached
  - a. Invoices:-
 

<b>It was resolved to agree the following payments:-</b>		<b>£</b>
• TCV – HLS (retrospective)		18.79
• Community Action Norfolk membership		20.00
• NALC membership		100.59
• George Taylor scrub clearance –HLS (retrospective)		390.00
  
  - b. Remittance rpa payment (Alderford) 1,037.75  
 Remittance rpa payment (Ugate Common) 1,474.23

- c. **It was resolved to accept the financial accounts for 2014/2015** ready for audit
- d. Grass cutting CGM to continue this season.  
**It was resolved to offer a donation, again, of £400 for the grass cutting of Swannington Churchyard.**
- e. Invoice to church for their share in grass cutting costs **Action HM/HN**

#### 7. **Grass Triangle**

Highways Dept. advice is to kerb the grass triangle at it's current size, neither narrowing nor widening the road. Bollards would be damaged by large vehicles and so not solve the problem. Highways are unable to undertake the work this financial year. Parish Council are awaiting detail and cost, which would be half funded by the Parish Council.

#### 8. **Planning**

- No objection to a proposed garden room
- Green barn, Alderford, has been granted planning approval
- Atlas Works – applicant has not resubmitted yet

#### 9. **Play Area**

Nothing to be ordered until future ascertained. Current equipment regularly inspected.

#### 10. **Chestnut Tree**

5 responses to the article in *Pilgrim* and as a result, having space for only one mature tree  
By a majority of 6 for and 1 against,

**It was resolved to plant an oak tree as an eventual replacement for the chestnut tree.**

The current tree will not be felled until the new oak grows to a suitable size.

This is being done to protect the well roof as it is grade 2 listed

#### 11. **Highways**

- Ketts Lane – maintenance needed **Action TP**
- The flints from the bank outside Alderford Rectory are responsible for punctures. To be resolved at a later date.
- White lines have been repainted on Reepham Road bend at Hall Road junction
- Work undertaken to improve poor drainage near Swannington Green has still not solved the problem. **Action TP**

#### 12. **Swannington Village Sign**

- Plaque to be made to explain the sign. **Action SG**

#### 13. **Correspondence**

- The Council will not be purchasing any commemorative medals for Queen 90
- "Pollution Watch" is a good idea. No volunteers for regular checks.
- Is it worth doing something to help parish improve broadband. Investigate WiSpire. **Action TN**
- Police report 2 recently recorded crimes; burglary and child sexual exploitation
- There will be no donation to MAGPAS or EACH. This is an individual's decision
- The parishioner who would like Community Fibre Broadband to be invited to investigate *all* possibilities **Action HN**

#### 14. **AOB**

- The "BMX track" is being used again
- A request to recognise youngsters who help the community by litter picking. Maybe a certificate for their CV portfolio. **Action MR**
- No-one applying to "Poor Fund" charity. Could conditions be altered? Invite treasurer to AGM. **Action HN**

**Date of next meeting - Thursday 2<sup>nd</sup> June 2016.**

Meeting closed at 8:55pm