

SWANNINGTON with ALDERFORD & LITTLE WITCHINGHAM PARISH COUNCIL

Clerk to the Council – Jim Graves C.Eng. M.I.E.T. D.M.S. M.C.M.I.
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MINUTES OF THE MEETING HELD ON November 16th.2022

Present: Mrs.Sue Darling (Chair) Mr.Steve Williams Mr.John Powles
Mrs.Helen Mutimer (Vice-chair) Ms.Jayne Phillips

In attendance: Mr.J.Graves - Clerk Mr.Peter Bulman (BDC) Public – Two

- a) **Public participation** A resident expressed concern that the litter problem in Hall Road Alderford had not been solved. A redundant noticeboard was offered to the Council but as it had a glass front it was deemed unsuitable for public use and the resident was thanked for the kind offer.
- b) **Police Report** The website indicated one recorded crime in September
- c) **Norfolk County Council Report** n/a
- d) **Broadland District Council Report** Mr.Bulman reported on planning issues in neighbouring parishes which were of interest to residents and offered to contact Bernard Matthews Ltd. on the litter issue in Alderford.
- e) **Full Council meeting**
 1. **Apologies** Mr.Trevor Nelson
 2. **Declarations of Interest** None
 3. **Minutes** of the meeting on September 28th. were confirmed and signed.
 4. **Reports** The Clerk reported that the Council had received £217.42 Community Infrastructure Levy from a small planning application in the village. The dead ash tree on the edge of Alderford Common had been felled and removed from site.
 5. **Planning** No applications to be considered
 6. **Commons** Mr.Williams gave his report and confirmed that the aggregate path at Uppgate Common replacing the former boardwalk had been completed satisfactorily and NCC had said that they could possibly fund £2,333 as a contribution for the section which was a public footpath. The Clerk had raised an invoice for this amount. Mr.Williams outlined further work that would be needed in early 2023 including some fencing at Alderford Common. The parking issue at Uppgate Common was again discussed and Mrs.Darling said after recent work at her property, she had some lengths of tree trunk to be disposed of. Mrs.Mutimer said she would liaise with her to arrange removal and transport so that they could be laid along the western edge of the track to persuade motorists to park on the opposite side.
 7. **Correspondence** None
 8. **Finance** The Clerk tabled an update on the Council's finances and the following cheques were signed:

Norfolk Conservation Corps – Commons	£15.00
Broadland Tree Services – Dead Ash Tree (inc.VAT)	£1,176.00
Alistair Miller – Uppgate Common Path (inc.VAT)	£7,969.20
Cheque signed between meetings:	
Norfolk Wildlife Trust – contribution to vet. & farrier costs	£1,636.00
 9. **Clerk's and Councillors' Reports** Mrs.Mutimer said that the Play Area committee were finding it difficult to meet rising costs and would like the Parish Council to consider an annual grant and assistance with any new equipment. She was asked to get this quantified and in writing to place on the agenda for the January meeting. The Clerk reported that the annual salary award to local council officers effective from April 1st.2022 had been published and his rate on the pay scale had risen to £14.21/hr. Members agreed that this should be paid.
 10. **Next Meeting** Swannington Church January 18th.2023