

SWANNINGTON with ALDERFORD & LITTLE WITCHINGHAM PARISH COUNCIL

Clerk to the Council – Jim Graves C.Eng. M.I.E.T. D.M.S. M.C.M.I.
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**The next meeting of the Council will be at Swannington
Church on Wednesday January 19th. at 7.30 p.m.**

AGENDA.

- a) **Public participation** The Council allocates time for members of the public to speak to the Council on any matters of concern
- b) **Police Report** The Clerk to report on the latest information from the police website.
- c) **Norfolk County Council Report**
- d) **Broadland DC report**
- e) **Full Council Meeting**
 1. **Apologies for absence**
 2. **Declarations of Interest**
 3. **Minutes** to confirm the minutes of the meeting held on Nov.18th.’21
 4. **Reports** on matters not covered on the agenda
 5. **Membership ceasing (Local Gvt.Act 1972)** to receive a report on the implementation with regard to absence from meetings and to act as necessary.
 6. **Planning** 20212304 Hall Farm Lt.Witchingham Amendment to design of Barn 4 and area to the north of Barns 2 and 4 for garden
 7. **Precept** To receive information from the Clerk and to set the precept for the financial year 2022/23
 8. **Council Vacancy** To receive a report from the Clerk on the response to notices posted inviting applications for co-opttion.
 9. **Parish Council Website** To receive a report from the Clerk on progress and to authorise members, contact details for publication.
 10. **Payroll Services** To receive an update from the Clerk
 11. **Banking Arrangements** To receive s report from the clerk on progress with change of details and VAT reclaim
 12. **Commons** To receive any further information on proposals for Ugate Common and to decide upon action required.
 13. **Plaque** To determine the location for the plaque from the Lord Lieutenants Office.
 14. **Correspondence** including a request for support from Citizens Advice.
 15. **Finance** To receive an update from the Clerk on current income, expenditure, and balances carried forward.

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| Cheques signed since September: | |
| J.Graves – Salary and Exp. Nov.& Dec. (inc.PAYE) | £481.92 |
| Norfolk ALC – Website setup | £10.00 |
| SLCC – Subscription (part) | £23.54 |
| The Conservation Volunteers (inc.VAT) | £17.16 |
| Cheques for signature: | |
| Norfolk Conservation Corps – Alderford Common | £12.00 |
| Elec-Tech – PAT test urn (inc.VAT) | £30.00 |
 16. **Clerk’s and Councillor’s Reports**
 17. **The next meeting** will be at Swannington Church on Wednesday March 16th. 2022