

SWANNINGTON with ALDERFORD & LITTLE WITCHINGHAM PARISH COUNCIL

Clerk to the Council – Jim Graves C.Eng. M.I.E.T. D.M.S. M.C.M.I.
3 Lawn Close Horsford Norwich NR10 3DJ
01603 898621 salwparishcouncil@gmail.com

MINUTES OF THE MEETING HELD ON March 15th.2023

Present: Mrs.Sue Darling (Chair) Mrs.Helen Mutimer (Vice-chair) Mr.Steve Williams
Mr.John Powles

In attendance: Mr.J.Graves - Clerk Public - None

- a) **Public participation** None.
- b) **Police Report** The website indicated no recorded crime in January and February
- c) **Norfolk County Council Report** n/a
- d) **Broadland District Council Report** n/a
- e) **Full Council meeting**
Members agreed to give a dispensation for non-attendance to Mr.Trevor Nelson due to recent health issues.
1. **Apologies** Mr.Trevor Nelson Ms.Jayne Phillips Mr.Greg Peck (NCC) Mr.Peter Bulman (BDC)
2. **Declarations of Interest** Mrs.Mutimer on planning application 20221303
3. **Minutes** of the meeting on January 18th. were confirmed and signed.
4. **Reports** The Clerk reported that the revised LGA Code of Conduct had been circulated to all members. It was agreed that this should be adopted.
5. **Planning** 2022/0443 Hall Farm Barn revised details of condition 2 of permission 20201592 – No objection
20221303 Beech House, Church Lane revised application for change of use of an agricultural building to a holiday let. – No objection
6. **Commons** Mr.Williams gave his report and confirmed that he would deal with the claim forms for the annual payments for the stewardship scheme. It was noted that where a recent water connection had been laid to a property adjacent to Ugate Common, the trench had subsided. The Clerk was asked to write to the resident concerned. Mrs. Darling agreed to research a possible contractor to repair notice boards. Mr.Williams said he hoped to use volunteer groups to repair fencing at Alderford later in the year.
7. **Defibrillator** A request for a Community Access Defibrillator was discussed further including indicative costs provided by the Clerk. It was agreed that further research on a possible location was needed and this would be on the May agenda.
8. **Play Area** The Council agreed to make an annual grant of £500 commencing in 23/24
9. **Parish Council Elections** The Clerk confirmed that election notices would be posted on March 16th. and that the deadline for nominations to be delivered to Broadland DC by hand was 4.00 p.m. on April 4th.
10. **Correspondence** None
11. **Finance** The Clerk tabled an update on the Council's finances and the following cheques were approved:

cheque signed between meetings		
G.Taylor	Scrub clearance	£870.00
cheque signed at the meeting		
J.Graves	Salary and exp. 4 th .qtr. (inc.PAYE)	£768.07
Reedsafe	PAT test on boiler	£5.00
12. **Clerk's and Councillors' Reports** None
13. **Next Meeting** Swannington Church May 17th. preceded by the Annual Parish Meeting at 7.30 p.m.