

SWANNINGTON with ALDERFORD & LITTLE WITCHINGHAM PARISH COUNCIL

Clerk to the Council – Jim Graves C.Eng. M.I.E.T. D.M.S. M.C.M.I.
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MINUTES OF THE MEETING HELD ON SEPTEMBER 28th.2022

Present: Mr.Steve Williams Mr.John Powles Mrs.Helen Mutimer (Vice-chair)
Mr.Trevor Nelson Ms.Jayne Phillips

In attendance: Mr.J.Graves - Clerk Mr.Peter Bulman (BDC) Public – Four

- a) **Public participation** Residents expressed concern about speeding through Upgate and it was decided that the Council would seek volunteers for a community speedwatch scheme.
- b) **Police Report** The website indicated one recorded crime in July
- c) **Norfolk County Council Report** n/a
- d) **Broadland District Council Report** Mr.Bulman reported on planning issues in neighbouring parishes and also pointed out that the consultation on the Western Link was drawing to a close.
- e) **Full Council meeting**
 1. **Apologies** Mrs.Sue Darling
 2. **Declarations of Interest** Mrs.Mutimer on planning application 20221303 as owner of neighbouring property.
 3. **Minutes** of the meeting on July 20th. were confirmed and signed.
 4. **Reports** The Clerk reported on noticeboard costs and it was decided to take no further action at this point. The statutory notices had been published following the resignation of Dr.Hassall but no co-option was considered as only three meetings remained in the current electoral cycle before elections in May '23. The draft Norfolk Minerals Plan had been published but there were no sites that affected the parish.
 5. **Planning** 20221353 – No objections were raised to an orangery at Lt.Witchingham Hall
20221303 – Change of Use from agricultural building to holiday let at Beech House, Church Lane. The Council objected to the application on the grounds of inconsistencies in the application. The site plan indicated two new Shepherds Huts and the proposed floor plan indicated two bedrooms whilst the application form was for one.
 6. **Dead Ash Tree at Alderford Common** Three quotations had been obtained and the order was placed in the sum of £980 for removal including traffic management.
 7. **Commons** Mr.Williams gave his report and confirmed that Natural England had raised no objection to the aggregate path along the line of the former boardwalk at Upgate Common. The Council received a revised quotation reflecting minor amendments requested by the Council and the Clerk was asked to place the order in the sum of £3,813 + VAT. An additional quotation for the public footpath section leading on from the beck was awaited and approval was given to proceed with a maximum expenditure on both sections to be no more than £7,500. A donation to Marie Curie of £50 was agreed in lieu of work carried out by a volunteer. The noticeboard at Alderford car park was in need of repair and Mr.Nelson would approach the person who had undertaken the initial work. Members were asked to remain aware of any opportunity to obtain substantial tree trunks that could be set on the track side at Upgate access to discourage parking on the SSI side.
 8. **Correspondence** A resident had complained of persistent littering along Hall Road in Alderford most probably from workers at Bernard Matthews Ltd. The Clerk would write to the company asking for assistance with this problem.
 9. **Finance** The Clerk tabled an update on the Council's finances and the following cheques were signed:

J.Graves – salary and expenses 2 nd . qtr. (inc.PAYE)	£725.17
CGM – Playing field and common mowing (inc.VAT)	£69.37

10. Clerk's and Councillors' Reports The Clerk was asked to report an overhanging hedge in School Road.

11. Next Meeting Swannington Church November 16th 2022