

SWANNINGTON with ALDERFORD & LITTLE WITCHINGHAM PARISH COUNCIL

TO MEMBERS OF THE COUNCIL

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of the Parish Council on
Wednesday 15th September 2021
commencing at 7:30pm for the purpose of transacting the business listed on the agenda
below

AGENDA

WELCOME

1. **To receive apologies for absence**
2. **Co-option. To receive written applications for the Office of Parish Councillor and to co-opt a candidate to fill the existing vacancy. One application received. (CONFIDENTIAL)**
3. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 and the adopted Code of Conduct members should not participate in a discussion or vote on a matter in which the member has a disclosable pecuniary interest and must withdraw from the meeting room at the point the matter is under consideration. In the case of non-disclosable pecuniary interests and non-pecuniary interests the member may speak on the matter but not vote and must follow the procedure in the Code of Conduct with respect to disclosure.
 - (b) The Clerk to report on any written requests for dispensation in respect of items on this agenda and the Council shall give consideration to each request.
4. **To receive approval of minutes of the meeting held 21st July 2021.**
5. **To receive information on matters arising from the minutes not covered elsewhere on the agenda**
 - Stand alone website – PK
 - Temporary Speed Awareness Bin Sticker Messaging scheme – Mr Peckhad advised the NCC officer was unsure if this scheme is still running. This is still to be clarified. Action ?
6. **To receive questions and comments from the public and allow members with a non-disclosable pecuniary or non-pecuniary interest to speak**
7. **To raise any matter pertinent to parish crimes accessed via <https://www.police.uk>**
8. **To receive any written or verbal reports from County & District Councillors**
9. **Finance**
 - 9.1 – To receive confirmation of verification of invoices from cheque signatories
 - 9.2 – To confirm Bank Reconciliation to date
 - 9.3 – To approve Schedule of Receipts & Payments
 - (i) **Receipts.** To note monies received £
 1. 0.29
 3. Barclays. Interest. Reserve A/C 0.29
 4. Barclays. Interest. Commons A/c 0.67
 - (ii) **Payments.** To authorise schedule of payments *(*Retrospective)*
 4. 0.67
 17. 0.67
- 9.4 – To receive budget monitoring statement of receipts and payments to end of financial year 31 March 2021
10. **To receive any written/verbal reports from**
 - Clerk
 - Chairman
 - Members in respect of
 - Finance
 - Commons
 - Highways
 - Footpaths
 - Planning

11. To consider planning applications and matters as listed and/or planning applications or matters received after the agenda was published

11.1 – Applications. Unless otherwise stated applications are available to view online at www.broadland.gov.uk/plans by inserting the application number

12. To receive correspondence/administration and agree action and/or response

12.1 - Awaiting quotations for options to replace boardwalk or alternative for Upgate Common.

12.3 – To consider CIL received for period Oct 20 – March 2021 (£5240.19) in accordance with BDC 'Use of CIL Funds' Action – New Clerk

13. Exchange of Information

14. To confirm time and venue of next council meeting on

Wednesday 15 September 2021

THE PRESS & PUBLIC ARE INVITED TO ATTEND AND THE MEETING ALLOWS FOR PUBLIC PARTICIPATION AT AGENDA ITEM 6.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting informs the Council beforehand so appropriate arrangements can be made to facilitate the recording.

.....Mrs Patricia Kirby.....

Dated 15 July 2021.

Clerk to the Council & Responsible Financial Officer

Note to Members – Register of Members Interest.

Should any change need to be made to your declaration please be reminded that this should be actioned within 28 days of the change

List of correspondence not circulated for PC meeting 21 July 2021

Email: salwparishcouncil@gmail.com

swannington-news.org