

SWANNINGTON with ALDERFORD & LITTLE WITCHINGHAM PARISH COUNCIL

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of the Parish Council
to be held in

ST MARGARETS CHURCH, SWANNINGTON

on Wednesday 27 March 2019 to commence on the arising of the Annual Parish Meeting for
the purpose of transacting the following business

AGENDA

WELCOME

1. To receive apologies for absence
2. Co-option for Parish Councillor Vacancy. To consider application(s) for vacancy (CONFIDENTIAL) supplied. Advert 30 Jan 2019 – 1 March 2019 for one co-option
3. Declarations of Interest and Dispensations
4. To receive approval of minutes of the meeting held on 16 January 2019
5. To receive information on matters arising from the minutes not covered elsewhere on the agenda
 - Construction of Hardstanding near bus stop. – TP
 - Laptop additional memory – PK/SW
 - Play Area Lease – Agenda item
 - Engagement of Internal Auditor – TN
6. To adjourn the meeting to allow members of the public and Councillors with pecuniary interests to speak
7. To receive a report from the police
8. To receive any written or verbal reports from County & District Councillors
9. Finance
 - 9.1– To receive confirmation of verification of invoices from cheque signatories
 - 9.2 – To confirm Bank Reconciliation
 - 9.3 – Schedule of Receipts & Payments
 - (i) Receipts. To note monies received £
 16. RPA. HLS Agreement 518.89
 - (ii) Payments. To authorise schedule of payments (*Retrospective)
 66. NPF. Feb 2019 EEE/EER Conts* 74.81
 67. Hansells. Play area lease completion* 1475.40
 68. Hansells. Play area Land registration* 691.00
 69. Clerk. Feb Salary 520.43
 70. Pilgrim. Donation for website 150.00
 71. Swannington Play Area Ltd. Donation of CIL income 168.72
 72. George Taylor. Scrub clearance Ugate 575.00
 73. Clerk. March salary 182.38
 74. NPF. March 2019 EEE/EER Conts 53.08
 75. TCV. Mileage Alderford 20.28
 76. Clerk. Expenses/reimbursements Jan – Feb 2019 72.15
 - 9.4 – To consider Draft Financial Reserves Policy
10. To receive any written/verbal reports from
 - Clerk
 - Chairman

- **Members in respect of**
 - **Commons** – to include Easements for access on Ugate
 - **Highways**
 - **Play Area**
 - **Footpaths**
 - **Planning** – to include Station Road Development
- 11. To consider planning applications and matters as listed and/or planning applications or matters received after the agenda was published**
- 11.1 – Applications. Unless otherwise stated applications are available to view online at www.broadland.gov.uk/plans by inserting the application number
- C/5/2018/5004 – Attlebridge: Attlebridge Quarry, Reepham Road. Proposed extraction of sand and gravel with progressive restoration to Heathland: Cemex Materials UK Ltd.
- Documentation available at <http://eplanning.norfolk.gov.uk/PlanAppDisp.aspx?AppNo=C/5/2018/5004>
- To ratify response of concern of noise impact on surrounding houses resulting from the installation of a dry screen processing plant.
- 11.2 – To consider co-signing alternative proposal letter Orsted and Vattenfall ‘a radical rethink’ with respect to suggested ‘ring main’
- 12. To receive correspondence/administration and agree action and/or response**
- 12.1 – To consider
- the Draft Management Plans for Alderford & Swannington Ugate Commons
 - invoice supplied from provider for £1000.00 interim payment.
- 12.2 – To consider donation request – Broadland Tree Warden Network
- 12.3 – To note communication from Carers Matter.
- 12.4 – To consider response from Came & Co in respect of insurance for fly tipping risk
- 12.5 – To formally approve the revised contracted hours of the Clerk to match that in the agreed budget of 260 hours per annum
- 12.6 – To ratify
- removal of BDC Community Assets Register restriction on Title for land registry to Swannington Play Area Ltd and additional costs incurred
 - signatories to the Play Area Lease
- 12.7 – To consider NCC communication in respect of street lighting for Station Road development
- 13. Exchange of Information**
- 14. To confirm time and venue of first Annual council meeting on Wednesday 15 May 2019 following the ordinary elections.**
- Legislation dictates this must be held between Monday 13 & Tuesday 21 May incl**

THE PRESS & PUBLIC ARE INVITED TO ATTEND AND THE MEETING ALLOWS FOR PUBLIC PARTICIPATION AT AGENDA ITEM 6.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting informs the Council beforehand so appropriate arrangements can be made to facilitate the recording.

.....Mrs Patricia Kirby.....

Dated 21 March 2019.

Clerk to the Council & Responsible Financial Officer

Note to Members – Register of Members Interest.

Should any change need to be made to your declaration please be reminded that this should be actioned within 28 days of the change

List of correspondence not circulated for PC meeting 27 March 2019

BDC Communication Make Music Day 2019

Reepham Life Newsletter No 119, 120, 121, 122, 123

NCC Temporary closure of Felthorpe Road (14 Feb 2019) Attlebridge - Openreach works (my ref NTRO2003)

BDC Tots 2 Teens school holiday activities

CPRE National Star Count February 2019

BDC Planning Enforcement Update Jan & Feb 2019

Children's Services - Briefing on proposed Early Childhood and Family Service following NCC consultation Sept 2018

BDC communication Parish/Town Council elections - 2 May 2019

Hornsea Project Three (EN010080) changes to timetable re application for addnl land & hearings 25-26 March. AND Open Floor Hearing by the Examining Authority for the examination for a Development Consent Order under the Planning Act 2008 for a new offshore wind farm

BDC Communication confirming Public Spaces Protection Order for Broadland effective 1 March 2019

NCC Norwich Western Link – consultation analysis update

BDC Notice of Election for the district and parish/town elections

128 FAKENHAM ROAD TAVERHAM NR8 6QH

Email: salwparishcouncil@gmail.com Tel 01603 860671 (answer machine)
swannington-news.org