

SWANNINGTON with ALDERFORD & LITTLE WITCHINGHAM PARISH COUNCIL

Minutes of the meeting of the Parish Council held at
Church Farm Little Witchingham Norwich on Wednesday 13 June 2018 at 7.30pm.

Present

Mr Tim Prail – Chairman

Mr Steve Griggs	Mr Ed Jones
Mrs Helen Mutimer	Mr Trevor Nelson
Mr Malcolm Rust	Mr Steve Williams

In Attendance

Mrs Patricia Kirby – Clerk to the Council & Responsible Financial Officer

The Chairman opened the meeting and welcomed those present.

18/20 Apologies for Absence

All members present.

18/21 Declarations of Disclosable Pecuniary and other interests

None declared.

18/22 Public Participation

No attendees.

18/23 Finance Matters

4.1 – Annual Audit 2017/2018

(i) Annual Internal Audit report

The completed report was considered and it was

RESOLVED to accept the report

(ii) Internal Control Procedures & Review of Effectiveness.

The presented Statement of Internal Control document was considered and reviewed as appropriate. It was

RESOLVED to accept.

(iii) Annual Governance Statement (Section I)

Members confirmed the supporting statements to the accounts except for statement 4 and

RESOLVED to approve the Annual Governance Statement for the year ending 31 March 2018.

(iv) Accounting Statements (Section 2)

RESOLVED to approve the Accounting Statement for the year ending 31 March 2018.

(v) Exemption from a limited assurance review. The statements for exemption were confirmed and it was

RESOLVED to certify as exempt from a limited assurance review.

The Chairman gave thanks for attendance and closed the meeting at 8pm

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Approved.....

Date.....

13/7/18